**REQUEST FOR QUOTATION**

**of 26 February 2024**

1. **Contracting Authority:**

**Rządowa Agencja Rezerw Strategicznych (Governmental Strategic Reserves Agency)**

Grzybowska 45, 00-844 Warszawa

email: [kancelaria@rars.gov.pl](mailto:kancelaria@rars.gov.pl); telephone: +48 22 36 09 100

1. **Contact person:**

The authorised contact person for the Request for Quotation is:

**Ms Krystyna Sikorska**,International Affairs Representative of the President,

email: [dw@rars.gov.pl](mailto:dw@rars.gov.pl); telephone: +48 22 36 09 160.

1. **Subject of the Request for Quotation:**
2. The Contracting Authority is requesting a quotation for the estimated value of the **planned** contract for the **provision of non-scheduled air transport services, with the continued availability and readiness to perform air transport of two multi-purpose aircraft and one aircraft for medical operations (MEDEVAC), together with the provision of a medical equipment storage service at the airport**.
3. A detailed description of the subject matter of the planned contract for the provision of air transport services, including the parameters and technical requirements of the aircraft, is attached as Appendix 1A to the Request for Quotation. A detailed description of the subject matter of the planned contract for the provision of medical equipment storage services at the airport, including a list of medical equipment, is attached as Appendix 1B to the Request for Quotation.
4. CPV codes:

60420000-8 Non-scheduled air transport services

63120000-6 Storage and warehousing services

1. Deadline for completion of the subject of the planned contract:
2. maintaining the availability and readiness of aircraft for air services - from the date of award of the contract up to and **including 30 September 2026**, subject to the following interme­diate dates:
   * 1. preparation of multipurpose aircraft for air services: **three** (**3) months** from awarding the contract;
     2. preparation of the aircraft for medical operations (MEDEVAC), including obtaining the required certification: **seven (7) months** from the date of awarding the contract,
3. provision of air transport services: according to the Contracting Authority’s current demand, determined by the objectives of the project "Development and Maintenance of rescEU Transport and Logistics Capacities in Poland", project number: 101105145, implemented within the framework of the EU Civil Protection Mechanism (hereinafter referred to as the “Project”);
4. provision of the medical equipment storage service: from the readiness of the aircraft for MEDEVAC operations, but no later than the eighth month after the awarding of the public contract to the Contractor, up to and **including 30 September 2026**,
5. Territory of performance of the subject of the planned contract:
6. maintaining the availability and readiness of aircraft to perform air transport: the territory of the Republic of Poland, subject to the need to ensure the stationing of an aircraft for MEDEVAC medical operations at Warsaw airport (justified by the location of medical personnel);
7. air transport services: due to the specific nature of the Project goals, the Contracting Authority is unable to specify specific destinations for air transport; the Contracting Authority stipulates that air transport services may be provided in any country located within a radius of 4,000 km from the City of Warsaw;
8. medical equipment storage services: the area of the airport on which the aircraft for MEDEVAC medical operations are based.
9. Payment terms: payment will be made individually for each type of service covered by the planned contract, i.e.:
10. for the continued availability and readiness of aircraft to carry out air services: monthly settlement, payable in arrears, within 30 days of submission of a correctly issued VAT invoice (issued by the 10th day of the following month) to the Contracting Authority;
11. for the air transport service: hourly billing (block hours), payable within 30 days of the date of submission of a correctly issued VAT invoice (issued after the completed operation) to the Contracting Authority;
12. for the provision of medical equipment storage services: monthly settlement, payable in arrears within 30 days of the date of submission to the Ordering Party of a correctly issued VAT invoice (issued by the 10th of the following month).
13. The Contracting Authority does not provide for advance payments.
14. The Contracting Authority provides for a performance bond in the amount of 2% of the total gross remuneration for the provision of services to maintain the availability and readiness of aircraft for air transport.
15. Planned date of awarding the public contract: March 2024.
16. **Price offers of contractors** 
    1. Please send your quotation for the subject of the planned order – to this end, please complete the form in **Appendix No. 2** to the Request for Quotation - "Price Form", either electro­nically or as a scanned printout, to the email address: [dw@rars.gov.pl](mailto:dw@rars.gov.pl) – on **31 March 2024** at the latest.
    2. The price offer for the subject matter of the planned contract should include:
       1. a monthly remuneration for the provision of services to maintain the availability and readiness of aircraft to carry out air services, including **in particular**:

* the costs of adequate aircraft preparation, including functional preparation (adaptation of aircraft to dedicated functions, in particular for medical operations),
* the cost of regular aircraft maintenance and inspections,
* the cost of insurance:
* carrier liability,
* aircraft personnel (pilots) – civil liability,
* personal accident insurance for passengers, including the Contracting Authority’s medical staff,
* goods, including medical equipment carried on board aircraft,
* the cost of adapting aircraft to the type of operation being performed (reconfiguration),
* costs of required organisational training (two training courses),
* the costs of ensuring that qualified crew (air and ground crew) are ready for air transport,
  + 1. hourly remuneration (block hour) for the provision of air transport services,
    2. monthly remuneration for the provision of medical equipment storage services, including

covering the cost of insuring medical equipment for a sum assured of not less than a half of the value of the medical equipment,

* + 1. remuneration for additional organisational training (remuneration under the right of option, training in addition to the two training courses included in the basic contract).

1. **Other information:**
   1. As part of the planned procurement, the Contracting Authority:
      1. does not provide for the submission of partial tenders,
      2. does not provide for the submission of variants.
   2. The Contracting Authority envisages exercising the right of option consisting in:
      1. to commission the Contractor to conduct additional organisational training (over and above the two organisational training sessions required under the basic contract), but not more than four training sessions. The Employer will be able to exercise the right of option throughout the term of the public procurement contract by making a state­ment to the Contractor in writing or electronically. The date for carrying out the training session(s) will be agreed by the Parties, with the proviso that it cannot be later than six (6) weeks from the date of submission of the declaration on exercising the right of option;
      2. to commission the Contractor to provide additional hours of air transport services, but not more than a further 400 flight hours per aircraft per year. The Contracting Authority will be able to exercise the right of option throughout the duration of the public contract by making a declaration to the Contractor in writing or electronically.
   3. Within the framework of the planned contract (basic contract), the Contracting Authority allows for the award of supplementary contracts referred to in Article 214(1) item 7 of the Act of 11 September 2019 Public Procurement Law under the following conditions:
2. the supplementary contract will consist in the provision of services similar to those covered by the basic contract, with the Contracting Authority reserving the possi­bility of awarding supplementary contracts including, at is discretion:

* all services covered by the basic contract,
* only services for maintaining the availability and readiness of aircraft for air transport and air transport services, i.e. excluding the storage of medical equip­ment,
* only the services to maintain the availability and readiness of multipurpose air­craft (or one of them) and air transport services with these aircraft (or one of them),
* only the services to maintain the availability and readiness of the aircraft for medical operations and air transport services on that aircraft, possibly together with a medical equipment storage service,

1. the total value of supplementary contracts shall not exceed 100% of the estimated value of the main contract,
2. the supplementary contract will be awarded within three (3) years of awarding the basic contract, in accordance with the legal provisions, following an estimate of the value of the supplementary contract.
3. **Financing the subject of the planned contract**

The subject of the planned contract is financed from the funds of the European Union under the **EU Civil Protection Mechanism for the implementation of the project "Development and Maintenance of rescEU Transport and Logistics Capacities in Poland"**, project number: 101105145 (hereinafter referred to as “co-financing”).

1. **Disclaimer**

This request for quotation:

* does not constitute a request for an offer within the meaning of Article 66 of the Act of 23 April 1964 Civil Code,
* is not a contract notice posted on the Competitiveness Database,
* is not a notice of intention to award a contract published pursuant to Article 89(1) of the Public Procurement Law of 11 September 2019.

The purpose of the Request for Quotation is solely to obtain knowledge of the value of the planned contract.

*Appendices:*

1. *Appendix 1A: Detailed description of the subject matter of the planned contract – aircraft*
2. *Appendix 1B: Detailed description of the subject matter of the planned contract – medical equipment storage*
3. *Appendix 2: Price Offer Form*